

MEMO

Date: June 4, 2025

To: All NHR Employees

From: Crystal Gregoire, VP Human Resources & Chief Human Resources Officer

cc:

Re: **PLEASE NOTE- Employment Insurance (EI) – Benefits During a Natural Disaster**

We recognize the challenges many are facing due to the ongoing wildfire situation in Northern Manitoba. Our thoughts are with all employees who have been impacted and evacuated as a result.

To help support you during this time, we want to share information that may be helpful if you can't work due to a natural disaster/wild fires. You may be eligible for Employment Insurance (EI). If you are interested in exploring this option, please see the details provided below.

[Hazardous weather: Important notices - Canada.ca](#)

If you can't work due to hazardous weather or a natural disaster, apply for [Employment Insurance \(EI\) benefits](#) as soon as possible, even if your employer hasn't issued you a record of employment (ROE).

You need your [social insurance number \(SIN\)](#) to apply for EI benefits. If you don't know your SIN, or don't have one, you can [find your SIN or apply for one](#).

To process your application, we need your mailing and residential addresses.

- Provide a mailing address where you can receive mail (you can update this address later, if required). For example, the address of a:
 - friend
 - family member
 - temporary shelter
- Provide your usual residential address, even if you're temporarily living somewhere else

Submit your EI reports

To receive EI benefits, you must [complete and file reports](#) online or by phone every 2 weeks.

Don't declare monies received because of hazardous weather or a natural disaster. This includes payments from:



- insurance companies
- government relief funds
- the Red Cross
- other charitable organizations

Declare all other amounts received.

Get your payments on time

To receive your payments without any postal delays, we recommend you [sign up for direct deposit](#).

If you need more help

For additional support, [contact us](#) or visit [eServiceCanada](#) to schedule a call back within 2 business days.